

# MATTINGLEY PARISH COUNCIL - INCOME 2025/26 - 31 March

Balance brought forward 1st April 2025						£24,885.07
Date	Item	Precept	Grants	VAT	Interest	Total Receipts
18/05/2025	Parish Precept	£15,569.00				£15,569.00
06/01/2025	Vat claim 2024/25			£58.55		
	Vat claim 2025/26-to Dec			£1,101.48		£1,160.03
10/03/2026	County Cllr grant mapboards		£1,000.00			£1,000.00
	County Cllr grant defib signage		£500.00			£500.00
2025/26	Bank interest				£475.26	£475.26
	<b>TOTALS</b>	<b>£15,569.00</b>	<b>£1,500.00</b>	<b>£1,160.03</b>	<b>£475.26</b>	<b>£18,704.29</b>

£18,704.29

## RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2025	£24,885.07
Plus income	£18,704.29
Minus expenditure	£16,731.04
<b>Balance</b>	<b>£26,858.32</b>

April	£29.70	Oct	£39.48
May	£48.71	Nov	£39.01
June	£48.72	Dec	£36.31
July	£45.15	Jan	£35.36
Aug	£44.89	Feb	£35.11
Sept	£42.14	Mar	£30.68

## BANK RECONCILIATION

Club, charity, trust	£49.59
Bus instant access	£26,808.73
<b>Balance to take over</b>	<b>£26,858.32</b>

Total

Vat to reclaim from this year

£220.18



# Your accounts

Last login: 31 March 26 (11.00 PM)

[+ Make a quick transfer](#)

Mattingley Parish Council



## Club, Charity And Trust Account

30-96-29, 00778969

[+ View a mini statement](#)



Available funds:

**£49.59**

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## Business Instant Access

30-96-29, 07266599



**£26,808.73**

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- > [Business Instant Access](#)

**MATTINGLEY PARISH COUNCIL - EXPENDITURE 2025/26 - 31 March**

No	Inv Date	Pay Date	Supplier	Description	Salary	Admin/ Governance	Clerk allowance	Community / Donation	Parish Maintenance	Maintn Contract	Mnt Hound Green-other	Hound Green trees	PROJECT Phone box	PROJECT Gateway	PROJECT POND	VAT	TOTALS
1	15/04/2025	28/04/2025	HALC	HALC / NALC subs		£342.00											£342.00
2	22/04/2025	28/04/2024	PGGM 3079	Maintenance April						£292.75						£58.55	£351.30
3	APRIL	28/04/2025	Clerk	Salary-April	£468.00												£468.00
4	22/04/2024	08/05/2024	Herpetologic	Ecological Survey HG											£268.00	£53.60	£321.60
5	25/05/2025	28/05/2024	PGGM 3079	Maintenance May						£320.00						£64.00	£384.00
6	12/05/2025	30/05/2025	B&Q	Paint-primer / black satin									£33.33			£6.67	£40.00
7	12/05/2025	30/05/2025	Travis Perkins	Plywood									£35.50			£7.10	£42.60
8	20/05/2025	30/05/2025	Amazon	Consumer Unit fireboard									£32.35			£3.95	£36.30
9	MAY	31/05/2025	Clerk	Salary-May	£468.00												£468.00
10	09/06/2025	13/06/2025	SSEN	Electricity connection									£461.02			£92.20	
													£386.32				£166.90
11	12/06/2025	13/06/2025	Gallagher	Insurance 2025/26		£756.65											£756.65
12	25/06/2025	28/06/2024	PGGM 3079	Maintenance June 3174						£320.00						£64.00	£384.00
13	June	29/06/2025	Clerk	Salary-June	£187.20												
14	June	29/06/2025	HMRC	PAYE-AMJ	£280.80												£468.00
15	03/07/2025	03/07/2025	HVH-58/67	Meeting venue May-June		£64.00											£64.00
16	24/07/2025	25/07/2025	Nick Browning	Moles Hound Green							£200.00						£200.00
17	25/07/2025	25/07/2025	PGGM-3198	Gate										£380.00		£76.00	£456.00
18	25/07/2025	31/07/2025	PGGM-3207	Maintenance July						£320.00						£64.00	£384.00
19	JULY	31/07/2025	Clerk	Salary-July	£468.00												£468.00
20	31/07/2025	31/07/2025	WV Cons Soc	Donation 2025				£50.00									£50.00
21	03/08/2025	03/08/2025	GEM Electrical	K6 wiring - cabinet/plugs									£516.00			£103.20	£619.20
22	04/08/2025	04/08/2025	HVH-77	Meeting venue July		£32.00											£32.00
23	01/08/2025	21/08/2025	Sign-rite	Gateway signs										£550.00		£110.00	£660.00
24	25/08/2025	28/08/2025	PGGM-3207	Maintenance AUGUST						£320.00						£64.00	£384.00
25	AUG	28/08/2025	Clerk	Salary-AUGUST	£468.00												£468.00
26	26/08/2025	10/09/2025	EON	Phone box electricity					£9.54							£0.48	£10.02
27	03/09/2025	04/08/2025	HVH-86	Meeting venue Aug		£32.00											£32.00
28	25/09/2025	29/09/2025	PGGM-3207	Maintenance SEPT						£320.00						£64.00	£384.00
29	01/09/2025	16/09/2025	EON	Phone box electricity					£2.70							£0.14	£2.84
30	29/09/2025	29/09/2025	ICO (DD)	Data protection register		£47.00											£47.00
31	SEPT	29/09/2025	Clerk	Salary-Sept	£187.20												
32	SEPT	29/09/2025	HMRC	PAYE-Jul Aug Sept	£280.80												£468.00
33	28/09/2025	28/09/2025	Peter Brown	Internal audit		£100.00											£100.00

**MATTINGLEY PARISH COUNCIL - EXPENDITURE 2025/26 - 31 March**

No	Inv Date	Pay Date	Supplier	Description	Salary	Admin/ Governance	Clerk allowance	Community / Donation	Parish Maintenance	Maintn Contract	Mnt Hound Green-other	Hound Green trees	PROJECT Phone box	PROJECT Gateway	PROJECT POND	VAT	TOTALS
	<b>SUB-TOTAL APRIL TO SEPTEMBER</b>				<b>£2,808.00</b>	<b>£1,373.65</b>		<b>£50.00</b>	<b>£12.24</b>	<b>£1,892.75</b>	<b>£200.00</b>	<b>£0.00</b>	<b>£691.88</b>	<b>£930.00</b>	<b>£268.00</b>	<b>£831.89</b>	<b>£9,058.41</b>

**MATTINGLEY PARISH COUNCIL - EXPENDITURE 2025/26 - 31 March**

No	Inv Date	Pay Date	Supplier	Description	Salary	Admin/ Governance	Clerk allowance	Community / Donation	Parish Maintenance	Maintn Contract	Mnt Hound Green-other	Hound Green trees	PROJECT Phone box	PROJECT Gateway	PROJECT POND	VAT	TOTALS
<b>SUB-TOTAL APRIL TO SEPTEMBER</b>					<b>£2,808.00</b>	<b>£1,373.65</b>		<b>£50.00</b>	<b>£12.24</b>	<b>£1,892.75</b>	<b>£200.00</b>	<b>£0.00</b>	<b>£691.88</b>	<b>£930.00</b>	<b>£268.00</b>	<b>£831.89</b>	<b>£9,058.41</b>
34	01/10/2025	01/10/2025	Defib store	Adult replacement pads					£125.00							£25.00	£150.00
35	03/10/2025	13/10/2025	HVH-96	Meeting venue Sept		£32.00											£32.00
36	03/10/2025	13/10/2025	RBL poppy appeal	50xlamppostpoppy 1xwreath				£270.00									£270.00
37	02/10/2025	17/10/2025	EON	Phone box electricity					£9.17							£0.46	£9.63
38	25/10/2025	27/10/2025	PGGM-3207	Maintenance OCT						£320.00						£64.00	£384.00
39	OCT	27/10/2025	Clerk	Salary -OCT	£468.00												£468.00
40	02/11/2025	09/11/2025	HVH-006	Meeting venue Oct		£32.00											£32.00
41	12/11/2025	12/11/2025	Defib store	Child pads - pedi-padz					£94.00							£18.80	£112.80
42	14/11/2025	14/11/2025	Tesco	Defib batteries x 10					£41.67							£8.33	£50.00
43	14/11/2025	14/11/2025	SCAmbulance	Donation Defib training				£220.00									£220.00
44	03/11/2025	18/11/2025	EON Next LTD	Phone box electricity					£9.51							£0.48	£9.99
45	20/11/2025	28/11/2025	PGGM-3352	Maintenance NOV						£320.00						£64.00	£384.00
46	NOV	28/11/2025	Clerk	Salary -Nov	£468.00												£468.00
47	02/11/2025	28/11/2025	HVH-006	Meeting venue Nov		£32.00											£32.00
48	12/12/2025	12/12/2025	PGGM-3383	Moving brash pile								£120.00				£24.00	£144.00
49	01/12/2025	18/12/2025	EON Next LTD	Phone box electricity					£10.32							£0.52	£10.84
50	16/12/2025	16/12/2025	CMM Contract Arborits	Ash-reduce,deadwood;Oak								£750.00					£750.00
51	09/12/2025	22/12/2025	PGGM-3395	Maintenance DEC						£320.00						£64.00	£384.00
52	DEC	27/12/2025	Clerk	Salary-Dec	£187.20												
53	DEC	27/12/2025	HMRC	PAYE-Oct, Nov, Dec	£280.80												£468.00
54	06/01/2026	06/01/2026	Ben Christian	Moles Dec and mole traps							£120.00						£120.00
55	09/01/2026	09/01/2026	Hugo Fox	Website hosting 2025		£119.88										£23.98	£143.86
56	12/01/2026	12/01/2026	HVH-online	Meeting venue Jan		£38.00											£38.00
57	20/01/2026	20/01/2026	EON Next LTD	Phone box electricity					£10.22							£2.04	£12.26
58	28/01/2026	28/01/2026	PGGM-3395	Maintenance JAN						£320.00						£64.00	£384.00
59	18/02/2026	18/02/2026	EON Next LTD	Phone box electricity					£10.80							£2.16	£12.96
60	JAN	23/02/2026	Clerk	Salary -JAN	£468.00												£468.00
61	23/02/2026	28/02/2026	PGGM-3395	Maintenance FEB						£320.00						£64.00	£384.00
62	FEB	23/02/2026	Clerk	Salary -FEB	£468.00												£468.00
63	11/02/2026	13/03/2026	HVH-online	Meeting venue Feb		£38.00											£38.00
64	18/03/2026	18/03/2026	EON Next LTD	Phone box electricity					£10.29								£10.29
65	25/03/2026	31/03/2026	PGGM-3395	Maintenance MAR						£320.00						£64.00	£384.00
66	11/03/2026	31/03/2026	HVH-online	Meeting venue Mar		£38.00											£38.00
67	MAR	31/03/2026	Clerk	Salary-Mar	£187.20												
68	MAR	31/03/2026	HMRC	PAYE-Jan, Feb, Mar	£280.80												£468.00
69	2025/26	31/03/2026	Clerk	Allowance 2025/26			£324.00										£324.00
<b>TOTALS</b>					<b>£5,616.00</b>	<b>£1,703.53</b>	<b>£324.00</b>	<b>£540.00</b>	<b>£333.22</b>	<b>£3,812.75</b>	<b>£320.00</b>	<b>£870.00</b>	<b>£691.88</b>	<b>£930.00</b>	<b>£268.00</b>	<b>£1,321.66</b>	<b>£16,731.04</b>
<b>Date</b>			<b>Supplier</b>	<b>Description</b>	<b>Salary</b>	<b>Admin/ Governance</b>	<b>Clerk allowance</b>	<b>Community / Donation</b>	<b>Parish Maintenance</b>	<b>Maintn Contract</b>	<b>Mnt Hound Green -other</b>	<b>Hound Green trees</b>	<b>PROJECT Phone box</b>	<b>PROECT Gateway</b>	<b>PROJECT POND</b>	<b>VAT</b>	<b>TOTALS</b>
<b>£16,731.04</b>																	

# Mattingley Parish Council

## 2025 / 2026 Bank Reconciliation – AUDIT SHEET

Income and expenditure summary		
1	Balance Brought Forward	£24,885.07
2	Plus Income	£18,704.29
3	Less Expenditure	£16,731.04
4	<b>Balance to take over</b>	<b>£26,858.32</b>
Reconciliation		
5	Community account at 31 March 26	£49.59
6	Bus Inst Access at 31 March 26	£26,808.73
7	<b>Total accounts</b>	<b>£26,858.32</b>

Keith Alderman, Chairman ..... 20 April 2026

Susan Turner, RFO..... 20 April 2026

## Mattingley Parish Council

### 2025/2026 Significant Variations: AUDIT SHEET

Difference between current and previous year greater than both 10% and £100  
in Section 2, boxes 2, 3, 4, 5, 6, 9 and 10

SECTION 2		Previous year 2024/25	Current year 2025/25	Difference	Diff %
1	Balance Brought Forward	£16,846.96	£24,885.07	£8,038.11	47.71%
2	Annual Precept	£14,743.00	£15,569.00	£826.00	5.60%
3	Total Other Receipts	£9,094.02	£3,135.29	£5,958.73	-65.52%
4	Staff Costs	£5,191.20	£5,616.00	£424.80	8.18%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl salaries)	£10,607.71	£11,115.04	£507.33	4.78%
7	Balance carried forward	£24,885.07	£26,858.32	£1,973.25	7.93%
8	Total cash and short term investments	£24,885.07	£26,858.32	£1,973.25	7.93%
9	Total fixed assets and long term assets	£37,515.75	£39,137.63	£1,621.88	4.32%
10	Total borrowings	£0.00	£0.00	£0.00	NA
11	Trust funds	NA	NA	NA	NA

#### Box 3 Total other receipts

Explanation for variation	2024/25	2025/26	Difference
County Cllr devolved budget grants	£1,000.00	£1,500.00	£500.00
Hart DC Countryside grant for pond restoration	£5,000.00	£0.00	£5,000.00
VAT refund	£2,731.77	£1,160.03	£1,571.74
Bank interest	£362.25	£475.26	£113.01
<b>TOTALS</b>	<b>£9,094.02</b>	<b>£3,135.29</b>	<b>£5,958.73</b>

Signed:

Keith Alderman, Chairman.....Date 20 April 2026

Susan Turner, RFO ..... Date 20 April 2026

## Certificate of Exemption – AGAR 2025/26 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026 and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2026 and a completed Certificate of Exemption is submitted no later than **30 June 2026** notifying the external auditor.

ENTER NAME OF AUTHORITY

certifies that during the financial year 2025/26, the higher of the authority's total gross income for the year **or** total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2025/26:

ENTER AMOUNT £00,000

Total annual gross expenditure for the authority 2025/26:

ENTER AMOUNT £00,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2022
- In relation to the preceding financial year (2024/25), the external auditor **has not**:
  - issued a public interest report in respect of the authority or any entity connected with it
  - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
  - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
  - commenced judicial review proceedings under section 31(1) of the Act
  - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage\* before 1 July 2026.

**Signing this certificate confirms the authority will comply with the publication requirements.**

Signed by the Responsible Financial Officer

Date

SIGNATURE REQUIRED

DD/MM/YYYY

I confirm that this Certificate of Exemption was approved by this authority on this date:

DD/MM/YYYY

Signed by Chair

Date

SIGNATURE REQUIRED

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Generic email address of Authority

ENTER AUTHORITY OWNED GENERIC EMAIL ADDRESS

Telephone number

TELEPHONE NUMBER

\*Published web address

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

**ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2026. Reminder letters for late submission will incur a charge of £40 + VAT.**

## Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.			<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.			<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.			<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.			<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.			<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.			<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.			<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A <i>has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.</i>
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.			<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

\*For any statement to which the response is 'no', an explanation **must** be published

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

### Information required by the Transparency Code (not part of the Annual Governance Statement)

	Yes	No
The authority website is up to date and the information required by the Transparency Code has been published.		

ENTER PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

## Section 2 – Accounting Statements 2025/26 for

ENTER NAME OF AUTHORITY

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures <b>must</b> agree to underlying financial records.</i>
1. Balances brought forward			<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value <b>must</b> agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies			<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts			<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs			<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments			<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments			<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward			<i>Total balances and reserves at the end of the year. <b>must</b> equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments			<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b></i>
9. Total fixed assets plus long term investments and assets			<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings			<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11. Do the figures in the accounting statements above exclude any Trust transactions?			<i>For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.</i>

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval.**

SIGNATURE

Date DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED