

BRIEFING MEETING

THURSDAY 18 JULY 2024, 7.30pm, Zoom meeting
Present Parish Councillors Guy Chessell, Andy Piercy, Jennifer Roberts;
Clerk Susan Turner; thanks to Guy for hosting.

1 HOUND GREEN

.1 Glebe Wood Strimming work done by LM (June) **APPENDIX I**

Email from Andy 12 July

- Cut most of the low stumps causing trips
- Cut reachable branches off the tree over the footpath to remove some of the loading.

DISCUSSED Further tasks:

- remove the leaning tree
- lift the blackthorn arch – to discuss with Keith.

.2 Phone box All the glazing delivered: Awaiting header signs.

DISCUSSED – to deliver glazing to Andy, Friday morning 19th.

.3 Green maintenance

- Moles – Mark Hazell no longer doing mole work – instead looking for digger work!
A contact from the Candovers, he getting back to me. Any other recommendation?
- To discuss with Jason re cutting back in vicinity of phone box.

.4 Furniture

NOTED Jason scheduled this Sat 20th July to clean down and oil the Green furniture – (wood preservative where necessary).

.5 Hound Green pond – Agreed last meeting to apply for a Hart Community grant for pond restoration; grant opens 01 August. For further discussion.

2 DEFIBRILLATOR – Leather bottle

DISCUSSED – awaiting electrician to install. Training to follow.

3 HIGHWAYS, MAINTENANCE & TRAFFIC

.1 Lengthsman tasks

DISCUSSED – To schedule as follows, Su to contact Hatch Farm re adjacent verges.

- 1 Cut /strim and 'tidy' the locality of the Red Hill / B3301 junction including area of hardstanding between the two roads.
- 2 To strim verges in vicinity the bus shelter. (Noting the triangle of land behind the bus shelter does belong to Hatch Farm, bought from the Council Farm land.)
- 3 Cut undergrowth and overgrowth back from the pavement on corner of Plough Lane / B3011 junction. (Noting this path logged on HCC website.)

.2 Road signs

Damaged signs logged HCC website to date:

B3349 Mattingley Green – Track IT number 21750904.

- Sign 1: direction sign towards Hook/M3 demolished – at junction Red Hill RG27 8JY
- Sign 2: sign to Chandlers Green etc – bent, skewed – at junction Bottle Lane RG27 8JU.

Red Hill sign – Track IT number is 21750907. 'Mattingley' place-name sign between Creek Farm and Little Church Farm – near to bridge over Whitewater, knocked over into ditch

DISCUSSED – Further damaged sign, Su to log on HCC website – Yellow backed double-bend sign on B3011 past the track to Bramshill House northbound **APPENDIX II**. Google streetview shows leaning, now on the ground.

.3 Plough Lane – horsebox

Response from HCC Parking **APPENDIX III.I**

Land Registry – HCC land **APPENDIX III.II**

Land Registry data shows the strip of land around the corner of the Plough Lane / B3011 junction (south side of Plough Lane) 'Land adjacent to Hill Farm' to be owned

by the County Council. The strip of land extends across the front of the stable driveway entrance but very narrow at this point. A good chance the horsebox is parked across this land.

DISCUSSED – Guy to site-visit and assess. Advised more detail needed from full title re conditions etc. Agreed still worth approaching Hill Farm re ownership, permissions for the horse box parking, irrespective of whose land.

At the moment the horse box is parking close against the sign so as to just allow other cars to get behind it. Whether it could be parked facing inwards, or ideally inside the gate?

.4 Mapboards New text from pubs needed.

NOTE The wooden boards to be cleaned down, wood-treated.

.5 Plough Lane – River Hart – Manure as pollutant to Hart:

Subsequent note, as minuted at Bramshill AGM May 2024 **APPENDIX IV**:

24/19 – 19.2 – Tim Davies mentioned a possible contamination to the river Hart with chicken manure stored at a property adjacent to the bridge in Plough Lane which falls within the Mattingley Parish. NS [Cllr Nigel Stoate Chairman] confirmed this was horse manure and that it will be removed promptly and as soon as conditions permit.

4 FINANCE 2024/25

.1 Internal Auditor report – APPENDIX V

.2 Accounts to date – circulated Bank reconciliation @ 18 JULY = £27, 670.95

Payments Since last meeting of 19 June

10	Clerk Salary-June	432.60
11	PGGM - 2604 Maintenance June	£351.30
12	WhiteWaterValley PS Subs 2024/25	£50.00
13	X2-Connect K6 Glazing kits & light	£1,029.60
14	Unicorn Restorations K6 Glazed header signs	£203.52
15	Peter Brown Internal Audit	£75.00

Income of note since last meeting: VAT reclaim of £1,423.60.

.3 Budget update – circulated

.4 Grant funding – to note.

- County Cllr devolved budget will continue – Cllr Davies' budget opens 01 June.
- Hart's Community Grant funding will reopen this year from 01 August.
- County's Parish & Town Council Investment Fund reopened up to 31 August.

DISCUSSED – Re the Church Hall and potential for grant funding for energy efficiency measures. Church not PC-owned but the only community building within the Parish. To contact Church to discuss, action Su.

5 PLANNING

.1 Parish Planning Applications APPENDIX VI

No new applications of note.

Comment (Su) that Hart seem to be moving through their backlog of applications and also – though maybe coincidental, a small surge in LBC approvals.

Progress on applications of note

i The Blue House Farm redevelopment application approved and FP10 to stay in situ.

23/02055/FUL (Grant 10 July, Validated 17 Oct 2023) Blue House Farm, Bottle Lane. Demolition of buildings 1-9 and 11, partial demolition of buildings 12 and 13, erection of one 7 bedroom dwelling (Use Class C3), garage with living accommodation at first floor, gate house (Use Class C3), pool house, swimming pool, tennis court, landscaping and associated works.

Copied from the officer report re FP 10

Public Right of Way: Mattingley Footpath 10 (FP10) runs north from Bottle Lane though the site, continuing beyond to a junction with Mattingley Footpath 11 (FP11), which runs north, while FP10 runs west. The driveway that forms the site's vehicle access is also the legal line of FP10. It is noted that a previously approved application, 22/03030/FUL, included a condition that required a diversion of the route of FP10 to be completed prior to any works being undertaken. The diversion was to include the segregation of public footpath users from vehicles using the driveway, with the creation of a separate path for walkers adjacent to the west side of the driveway.

No changes are proposed to the Public Right of Way (PROW) as part of this development, and the built form would be pushed further away from the PROW, with a hedgerow proposed partly alongside the PROW to provide some screening and privacy. An informative will be placed on the

decision notice reminding the applicant that no vehicles, machinery, equipment, materials, spoil, scaffolding, skips or anything else associated with the works, use or occupation of the development shall obstruct the route of Mattingley Footpath 10, where it may cause a hindrance or hazard to the footpath's legitimate users.

- ii The Old Farm House achieved LBC consent for slimline replacement double glazing. [24/00983/LBC](#) (Grant 18 July, Validated 23 May 2024) Old Farm House, Hazeley Bottom. Removal of four existing timber flush casement windows and associated secondary glazing units and replace with four new timber flush casement windows to match existing details, glazed with new 'slim' double-glazed units to match existing details.

Copied from the officer report

'The Conservation Officer has identified that suitable details of windows could be accepted and may include the use of slim-line double glazing and a traditional form.'

DISCUSSED – As per Guy advice.

- iii Replacement dwelling at Green Park.

DISCUSSED – Guy advised that up to an additional 150% of footprint would still be considered as 'replacement'.

- iv Noted Pre-app for extension to White Cottage, Hazeley Lea..

Out of Parish Applications

DISCUSSED – The Appeal for the floodlights at Coldpiece Farm (Heckfield) continues in progress.
– The Pre-app for Lodge Farm Warehousing (Odiham Parish) still awaiting officer report.

6 FURTHER REPORTS AND UPDATES

- .1 Hazeley Heath** – HHCG meeting of 28 May – minutes circulated at **APPENDIX VII**.
- .2 Police** speed trap by Pegasus – posted on *Mattingley Matters* 25 June.

7 NEXT PARISH COUNCIL MEETING

Third Monday in month 19 Aug, 16 Sept, 21 Oct, 18 Nov

Meeting closed 8.05pm

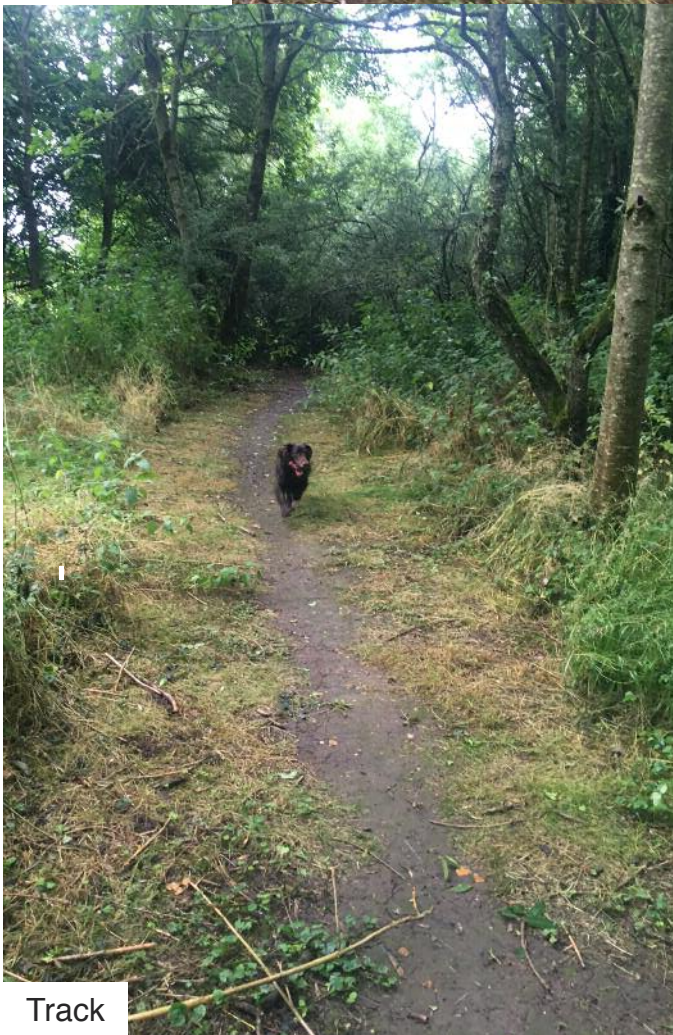
GLEBE WOOD – PHOTOS OF 09 JULY - 1



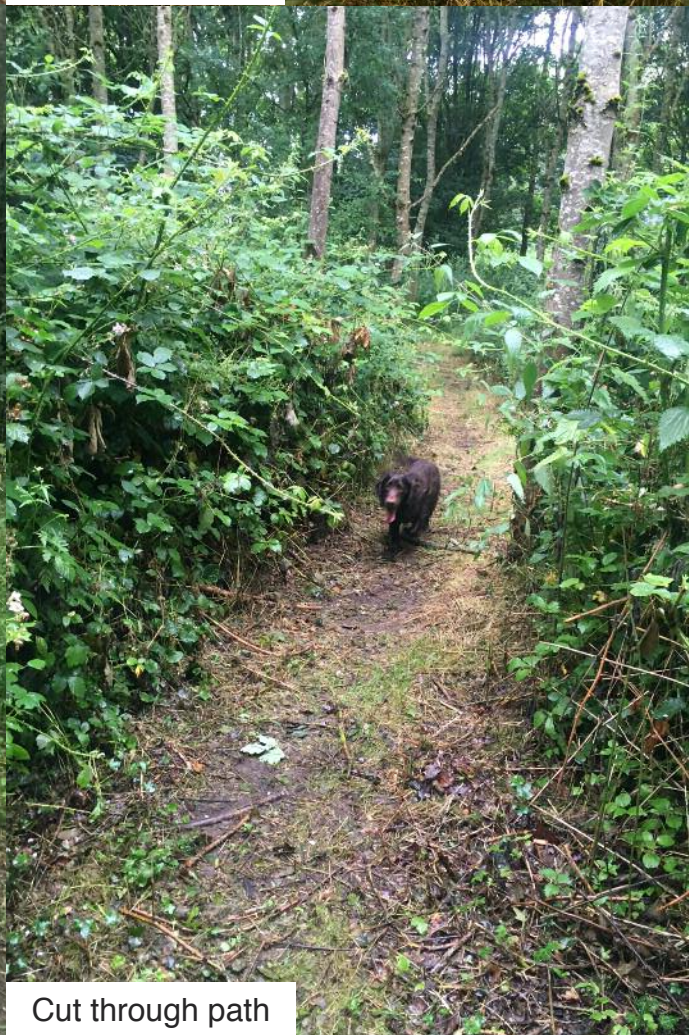
Circular path



Track entrance



Track



Cut through path

GLEBE WOOD – PHOTOS OF 09 JULY - 2



Leaning tree



Leaning tree - wedged



Circular path near entrance – stump - trip hazard

APPENDIX II



APPENDIX III: PLOUGH LANE HORSE BOX

Subject: Enquiry 21750543 - parking
Date: 11 July 2024 at 13:21:05 BST
To: "clerk.mattingley@gmail.com" <clerk.mattingley@gmail.com>

Thank you for contacting Parking Services about the issues you are having with the horsebox parked on the bend on Plough Lane, Hazeley.

Unfortunately, without any legally enforceable parking restrictions, such as yellow lines in place, we are unable to take any enforcement actions to stop vehicles from parking at this spot in Harbridge Court. Our responsibilities are clearly set down in the TMA 2004 and do not allow any room for taking on enforcement where there are no parking restrictions backed up by a legally binding Traffic Regulation Order.

If vehicles are parking dangerously or causing an obstruction to other road users in areas where no parking restrictions apply, the Police may be able to act. You may wish to consider referring your concerns directly to them using the 101 non-emergency number or via their website <https://www.hampshire.police.uk/contact/contact-us/>.

I hope you find this information helpful and please understand that we can only provide enforcement if there are parking restrictions in place.

Kind regards,
Fiona Bird
Parking & Traffic Enforcement Officer
Parking Services
Traffic & Safety
Universal Services
Hampshire County Council
Web: www.hants.gov.uk/transport/parking



APPENDIX IV FROM BRAMSHILL AGM MINUTES

where major renovations are being carried out in order that the construction teams are aware of the junction.

24/17 Environment:

GS had circulated updated details of planning applications. Councillors to email the clerk a decision on the recent outstanding application.

24/18 Crime: Neighbourhood Watch and Police Update.

Fly-tipping still a problem. Andy Walsh the Neighbourhood Watch representative informed the council there had been a burglary to the outside of a property in Copes Lane, and during the timeframe all wi-fi in the vicinity had been cut therefore no CCTV footage available, he also mentioned the joining together with surrounding villages including Hartley Wintney. A meeting will shortly be held with the Police. AW to advise the date. He also mentioned that Yateley Police station will now be manned 24 hours.

24/19 AOB:

19.1 A member of the public spoke of the road crumbling at the right-hand side of the Ford. HH to be informed.

19.2 TD mentioned a possible contamination to the river Hart with chicken manure stored at a property adjacent to the bridge in Plough Lane which falls within the Mattingley Parish. NS confirmed this was horse manure and that it will be removed promptly and as soon as conditions permit.

19.3 AC addressed the matter of the parish land clearance by a resident of Copes Lane who has permission from the council. Residents of Copes Lane had a few matters of concern including the increase of noise levels raised. NS will speak to the resident to suggest a reduction of clearance.

Next Meeting: To be held on Thursday October 10th at 7.00 pm at Eversley Cricket Club, Eversley Cross (TBC)

The meeting closed at 7.45pm

..... signed date

Abbreviations:

Cllr. Shaun Allison	SA
Cllr. Nigel Stoate Chairman	NS
Cllr. Bob Coe	BC
Cllr. Margaret Sheerman	MS
Cllr. Annie Clarke	AC
Glynis Spencer - Parish Clerk	GS

APPENDIX V

Annual Internal Audit Report 2023/24

MATTINGLEY PARISH COUNCIL

www.mattingley-pc.org.uk

During the financial year ended 31 March 2024, this authority’s internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2023/24 has been carried out in accordance with this authority’s needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✓
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2022/23 AGAR tick "not covered")	✓		
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2022/23 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

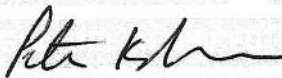
Date(s) internal audit undertaken

27/06/2024

Name of person who carried out the internal audit

PETER K BROWN

Signature of person who carried out the internal audit



Date

27/06/2024

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

APPENDIX VI PLANNING UPDATE 18 JULY – MATTINGLEY

Noting seem to be a few LBC applications approved recently;
whether just random co-incidence

APPLICATIONS, NEW SINCE LAST MEETING 19 June

24/01404/PREAPP (Validated 11 Jul 2024) White Cottage, Hazeley Lea. Two storey side extension along with repairs to listed building.

24/01233/FUL (Validated 21 Jun 2024) West End Farm Barn, Bottle Lane. Barn 1 and Barn 2 - Erection of new 1.2m high, 3-rail post-and-rail fencing to extend around the rear grassed area of the (two) properties. Four new 1.2m high 5-bar field gates, including three pedestrian gates and one larger to facilitate equipment access for maintenance, with native hedgerow species planting.

APPLICATIONS PENDING, RECENTLY DECIDED

24/00983/LBC (**Grant 18 July**, Validated 23 May 2024) Old Farm House Hazeley Bottom. Removal of four existing timber flush casement windows and associated secondary glazing units and replace with four new timber flush casement windows to match existing details, glazed with new 'slim' double-glazed units to match existing details.

24/00762/FUL (**Pending**, Validated 29 April 2024) Green Park Reading Road. Erection of a [VERY LARGE] 'replacement' dwelling, installation of ground source heat pump and installation of solar panels.

23/02370/HOU and 23/02371/LBC (**Grant both 27 June**, Validated 01 Nov 2023) Bannisters Farmhouse, Mattingley Green. Demolition of existing conservatory, erection of a single storey rear extension, air source heat pump and creation of associated soft and hard landscaping.

23/02194/FUL (**Pending**, Validated 19 Oct 2023) The Barns, Aldermoor Farm. Retention of office building and use of former office building as a beauty studio.

23/02055/FUL (**Grant 10 July**, Validated 17 Oct 2023) Blue House Farm, Bottle Lane. Demolition of buildings 1-9 and 11, partial demolition of buildings 12 and 13, erection of one 7 bedroom dwelling (Use Class C3), garage with living accommodation at first floor, gate house (Use Class C3), pool house, swimming pool, tennis court, landscaping and associated works.

HECKFIELD COLDPIECE FARM

APPEAL IN PROGRESS start date 27 Feb APP/N1730/W/23/3331263 Hart ref
23/00062/REFUSE (13 Oct 2023) Coldpiece Farm. Erection of 10 floodlights, each 6m high, around the existing manège

APPENDIX VII HAZELEY HEATH CONSULTATIVE GROUP 28TH MAY 2024

Chair: Mark Crisp (MC) (RSPB)

Attendees: Sam Kerr (SK), John Colman (JC), Jullian Bishop (JB), Jenny Roberts (JR), Tara

1. Welcome and apologies

Jess Cole due to work commitments, Chris Cornwell

2. Notes from last meeting

- MC and JB carrying out deer impact assessment over the next couple of weeks to determine the condition of the site and need to continue this year. Still waiting on the report from the deer control group for last year though already positive signs on site despite still being nibbled off.
- Twinning walk carried out successfully
- Butterfly walk set up with TBH for Heath week for RSPB. Led by either Mark or Talli (29th July 2-4pm)
- MC to investigate nightjar walk during June but decided not suitable to carry out a walk. They have still been very active so it would be good to carry out a survey.
- Contractor will be laying pH suitable hoggin in the area by John's Pond to level out the wet area. MC will look to cut alternative path through the heath to direct people to less treacherous areas.
- MC encountered horse riders on site and had a positive chat with them, decided that additional signage may be needed to direct them to the bridleway. Questions over the medical treatment used on horses and whether it would impact the heath in any way

3. Livestock grazing & NoFence

- MC shared print outs from the No Fence app showing a heat map of the cow's location over the last week. Showed to be spending time across the whole grazing area
- Now down to 15 cows having sold on 2 boisterous cows. All looking good and are calm, still seen weaning some of the calves. The plan is to keep all 15 on site but we are looking to temporarily remove 3 calves to graze on Farnham Heath for a short while (a few months). Hazeley numbers will be reduced to 12 during that time
- Success seem so far but still early days, appears to have a positive impact on the gorse. Gorse clearing planned for the winter which will benefit from the grazing. So far, seem to be having a good impact on HDC's area as there is less gorse so they're able to get more into the Molinia. Having very few reports from the public, most people seem to be responsible when near the cows.
- MC will need to update the signage
- No Fence update on the patchy GPS signal on collars older than 2022. MC has asked for new collars from No Fence to replace the ones on site. Still waiting for a response

4. Deer report

- Still waiting for the official report to come through, MC will distribute to the group when it comes through.
- Deer impact assessment due (MC and JB) but seems to be a positive impact so far. They are still present, but the balance of density seems to be better. Impact assessment and RSPB rationale will also be distributed to the group.

5. Planned RSPB work for winter 2024/25

- Gorse filled year for the volunteers coupled with mechanical work (funded by the increase in Countryside Stewardship). In known adder hibernacula area so greater care will be used to reduce the impact, typically pulled out by machines
- Bare ground creation, following on from the wet scrape creation which happened last year to increase fire resilience. It should help protect the site from flash flooding. Could then look to add leaky dams in future. Interesting to see what will come up as a result, historically had an abundance of orchids

- Adding a hoggin layer to the area surrounding John's Pond. Install a barrier/dead hedge around the pond to prevent trespassing around the area but won't enclose the pond.
6. Planned Hart DC work for winter 2024/25
- Adding in an additional concrete crossing on the heath to aid emergency vehicles in the event of a fire and reducing the trampling seen on the heath during winter.
 - Scrub work went well with the volunteers last year, up-coming season will concentrate on the existing scrapes and ponds as well as heather mowing to create a diversity of age structures.
 - JB commented that the boardwalk needs clearing of encroaching scrub. Will be cut by rangers over summer and possibly volunteers in winter
 - Tussocks removed on wet heath recommended by JC. SK and Jess will investigate the possibility of mechanically removing tussocks to aid flora colonisation and diversity
7. Visitors & litter
- MC commented that he doesn't see too many cases of litter on site
 - JB has had incidents with multiple poo bags seen on site which impact wildlife. Buried a 'biodegradable' poo bag February 2023 and still intact. Persuade people to at least get it off the path. Flick into bushes if possible and pick up if not.
 - SK to look into the HDC sign which states that dog poo 'fertilises' the area
 - JB reports that the parish council investigated adding dog waste bins, but the cost cannot be justified
 - Garden waste seen near the Hazeley Bottom area, initially in small amounts but has recently been seen a lot in greater quantities. Suspected the neighbours were un-aware that the land belonged to the RSPB, might be an idea to add signage to the area
8. Wildlife & habitat assessment
- JC has done most of the bird surveys (except nightjar at the moment), most of the trends seen are national rather than local because of the local management
 - Whitethroat numbers doing well
 - Wood Lark – can only be sure of vocal males than mating pairs 1 seen in south (HDC), 3 in north (RSPB)
 - Dartford – present in the south (HDC), 10 in North (RSPB)
 - Stonechat – good numbers despite arriving in late, 8 pairs
 - Cuckoos have been heard but suggested moving through the site
 - Ecologist carried out botanical survey on RSPB Hazeley recently including a thorough botanical survey which should include densities of species
 - Scrapes in HDC site were created by Chris Hall in 2012, they were to be monitored regularly.
9. Overview
- (JC) Will the funding for the site be impacted by the upcoming government election? SPAs were a European designation – will they be impacted?
 - (JC) Would be an idea to name key areas on the site to help with clarity, there are various names for the same areas being banded about.
 - Next meeting in 6 months time.
10. Additional comments:
- MC had RSPB ecologists on site surveying specifically for great crested newts (GCN).
 - GCN males and females were recorded on every visit, confirming presence and hopefully breeding on RSPB side of Hazeley.
 - Great news as adds another important species to the list!